

Harvest Kids Volunteer Positions

Check-in Volunteer

Check-IN:

- Arrive 30 minutes prior to service start time.
- Stand at computer and greet guests
- Assist with sign in issues
- Sign in new families
- Remain during service for bathroom breaks, discipline issues, etc.

Check-OUT:

- Lost tags: Reprint tag and send parent back to classroom with new tags.
- Parent not known: Verify driver's license, then reprint tag
- Watch for students leaving classrooms with tags and send them back to classrooms.
- Plug in iPads for charging

Hall Monitor

Check-IN:

- Arrive 30 minutes prior to service start time
- Keep hallway clear prior to check-in opening 15 minutes prior to service start so volunteers can pray
- Unlock classrooms for volunteers upon their arrival
- Assist new parents in finding correct classroom
- Watch and adjust classroom numbers for ratios
- Ensure all students remain in classrooms after being dropped off
- Count Pre-K/K and 2/3 year-old classes after worship to ensure all children are in the correct classroom.
- Remain in hallway during service to monitor for safety issues, assist with bathroom breaks, making copies for teachers, and calling parents.
- Keep hallway quiet during service
- Give a five-minute warning to teachers at the end of service.

Check-OUT:

- Watch for children in hallway wearing tag and return them to classroom for proper check-out.
- Maintain a safe and orderly environment in hallway until most children are checked out. Direct families to the overflow room for fellowship time.

Kids' Worship Director

This individual is responsible for recruiting, training, and scheduling worship leaders. He/she is also responsible for preparing and communicating the worship format with volunteers and ensuring that all technology is ready for worship each week, including slides. This individual will need to spend time in the Kids' Worship service in order to evaluate and encourage worship leaders.

Teachers

Each class is taught by a team of dedicated Christians who share the responsibility of teaching the class and building relationships with the students. The primary role of the teacher is to be prepared to teach the content and build relationships with the students in the class. All teachers in a class should work together to plan and facilitate a vibrant classroom environment. All teachers commit themselves to serve in our classrooms following a consistent schedule for one year. Teachers should arrive 30 minutes prior to service start time. Teachers should communicate any needs they have with the coordinator.

Classroom Helpers

Classroom helpers share the responsibility of supervising classrooms and building relationships with students. Classroom helpers take direction from the teachers to facilitate a vibrant classroom environment. They commit to following a consistent schedule for one year. Helpers should arrive 30 minutes prior to service start time.

Teen Helpers

We encourage teens to serve in our ministry. Teens must be at least 12-years-old or in the seventh grade to serve in Harvest Kids. They must fill out a Harvest Kids' Ministry application and be approved by the coordinator. They must volunteer with a trained and screened adult. Exceptions may be made for children working directly with their parent. Teens should engage in all training offered to Harvest Kids' volunteers.